

Girl Scout Council of Cannon Valley  
**Button Maker Rental Procedure**

The following procedures must be followed in order to provide excellent service to volunteers and troops that would like the use of the button maker from Cannon Valley Council.

- ❖ There will be a \$170.00 flat check deposit. Fully refundable provided the button maker is not lost or damaged.
- ❖ The button maker must be returned the day following their use, with the exception of weekend checkouts. Weekend checkouts must be returned the following Monday.
- ❖ The button maker may be checkout no more than 2 days prior to its use.
- ❖ The deadline for return will be enforced, failure to return on time will cause volunteers to lose their deposit.

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Date \_\_\_\_\_

Name \_\_\_\_\_ Service Unit \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Troop # \_\_\_\_\_

**Deposit:** \$170.00

*Please, write a separate check for the deposit. It will be returned upon verification of condition.*

**User Fee:** \$10.00

**Parts needed:**

50 buttons	\$17.95	250 buttons	\$57.95
100 buttons	\$28.95		

**User Fee: \$\_\_\_\_\_ Parts Cost: \$\_\_\_\_\_ Total Amount Enclosed: \$\_\_\_\_\_**

I understand that the deposit will be forfeited if one or more of the following conditions are not met:

1. The button maker is damaged or missing
2. Failure to return the button maker to the service center on time.

The deposit will be refunded upon verification of the condition.

Signature \_\_\_\_\_ Due Date: \_\_\_\_\_

**Office Use Only**

Date returned:	_____	Received by:	_____
Condition:	_____		